APPLICATION
FOR
TECHNOLOGY CENTER ADMINISTRATOR'S CREDENTIAL

Name _____

School _____

Title (Job Function) _____

School Address _____ **Home Address** _____

_____ _____

School Phone _____ **Home Phone** _____

School E-mail _____ **Home E-mail** _____

Complete Sections 1 through 3. If you do not meet the qualifications of Section 2 OR Section 3, go to Section 4 to complete application for a Provisional Technology Center Administrator's Credential.

Section 1 Applicant shall have a superintendent's or secondary principal's certificate as defined by the Oklahoma State Department of Education. Provide a copy of the certificate as an attachment.

_____ Certificate Number _____ Expiration Date

Section 2 Applicant shall hold a valid *Career*Tech teaching certificate. Provide a copy of certificate as an attachment.

_____ Area of Approval _____ Expiration Date

Section 3 Applicant shall have had at least five years of experience as a teacher, supervisor, or administrator of an approved *Career*Tech program. Provide current resume as evidence of experience.

Number of Years Served	Institution Where Experience was Documented	Program Taught or Supervised	Dates

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Section 4 Technology Center Provisional Administrator's Credential

An applicant with a superintendent's certificate or a secondary principal's certificate and at least five years of experience as a teacher, supervisor, or administrator of an approved CareerTech program who does not have a valid Oklahoma CareerTech teaching certificate shall be issued a provisional technology center administrator's credential and be given **THREE** years from the date of issuance to complete the requirements for a standard technology center administrator's credential.

An applicant who has been employed in an administrator, counselor, or coordinator position for at least five years at a technology center, who has a superintendent's certificate or a secondary principal's certificate AND a valid Oklahoma teaching certificate or valid school counseling certification shall be issued a provisional technology center administrator's credential and be given **FIVE** years from the date of issuance to complete the eight semester hours specified below plus the appropriate ODCTE administrator development program(s) identified when the provisional technology center administrator credential is issued. The issuance of the technology center administrator's standard credential shall be based on the completion of a minimum of eight semester hours from three of the following areas:

A. History and Philosophy of Career and Technology Education;
B. Technology Center Finance;
C. Curriculum for Career and Technology Education; and
D. Career and Technology Education Program Planning Development and Evaluation

Applicant shall document experience as an administrator, counselor, or coordinator position for at least five years at a technology center. Provide current resume as evidence of experience.

Number of Years Served	Institution Where Experience was Documented	Type of Activity Coordinated or Supervised at a Technology Center	Dates

I agree that the above information is correct and further documentation can be provided upon request.

Signature _____

Date _____