

# PROGRAM STANDARDS REPORT

Family and Consumer Sciences Education Division  
Oklahoma Department of Career and Technology Education

School \_\_\_\_\_ Location \_\_\_\_\_  
 Program \_\_\_\_\_ Program Specialist \_\_\_\_\_  
 Instructor \_\_\_\_\_ Date \_\_\_\_\_

1 Poor	2 Below Average	3 Average	4 Above Average	5 Outstanding

## 1. Instructional Planning and Organization

- a. Learning activities are properly coordinated, planned, and organized and are being sequentially implemented as evidenced by:  
 Course Syllabi  Integration of Core Academic Subjects  Year-Long Lesson Plans   
 b. Career Clusters: School-Based  Work-Based  Connecting Activities  Plan of Study  Portfolio

Comments:

## 2. Instructional Materials Utilization

- The teacher has access to and properly utilizes instructional materials.  
 Approved curriculum materials: Teacher  Student  Current textbooks  Technologically advanced teaching resources

Comments:

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## 3. Qualified Instructional Personnel

- a. The teacher takes active measures to ensure professional growth through regular attendance at:  
 Summer Conference  Mid-Year Retreat  Family and Consumer Sciences Education Planning Meeting   
 Family and Consumer Sciences Education Staff Development Workshops  OKACTE/ACTE Membership   
 OATFACS/NATFACS  AAFCS   
 b. Teacher holds the following CareerTech teaching certificate: Standard  Provisional  Emergency  License   
 c. Master's Degree  Nationally Board Certified  Ph.D.

Comments:

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## 4. Enrollment and Student-Teacher Ratio

- a. Enrollment limits are maintained within state guidelines.  
 Current enrollments are: HS \_\_\_\_\_ Adult \_\_\_\_\_ AM \_\_\_\_\_ PM \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_  
 b. Students are enrolled in the appropriate grade level .

Comments:

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## 5. Equipment and Supplies

- a. The equipment and supplies are of sufficient quality and quantity to carry out instructional goals and objectives .
- b. Five-year plan is developed for replacing outdated equipment and for purchasing technologically up-to-date equipment .
- c. Equipment is modified/accessible for use by enrolled students .
- d. Program assistance money, in the amount of \_\_\_\_\_, is provided by the Oklahoma Department of Career and Technology Education and appropriately spent in the Family and Consumer Sciences Program .
- e. Attach district financial printout showing project code 412 and program code 314 expenditures .

Comments:

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## 6. Instructional Facilities

- a. The instructional facilities are of sufficient quality and size and contain the following components:  
 Classroom  Laboratory  Office area  Storage   
 b. The instructional facility provides a conducive learning environment with appropriate amounts of heat, light, and ventilation .
- c. The facilities are accessible to enrolled students .

Comments:

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