Oklahoma's 46th Annual CareerTech Summer Conference

EXHIBIT SPACE CONTRACT

careertech

Please reserve space for our exhibit at Oklahoma's 46th Annual CareerTech Summer Conference at the Cox Convention Center in Oklahoma City, August 1, 2013. This contract is in force when counter signed by ODCTE representative.

COST OF STANDARD BOOTH SPACE: $545 if contract and payment **received by July 1, 2013; $645** if contract and payment **received after July 1, 2013.** ***Corner booths cost an additional $50.*** **Please call Rena at 405.743.5529** to see if corner booths are available before sending payment and contract. Standard booth is 10' x 10' with one 8' draped table, two chairs, booth sign and trash can.

A. BOOTH SELECTION

1st Choice ________ 2nd Choice ________ 3rd Choice ________ Space is confirmed after payment is received.

B. EXHIBIT HOURS: Move in Wednesday, July 31, heavy equipment 12 noon to 4 p.m.; continue move-in, 4 to 6 p.m. Exhibits are open Thursday, August 1, 8 a.m. to 3:30 p.m. Exhibits close Thursday, August 1, at 3:30 p.m. Vendors dismantle booths. ***Vehicles are not allowed in the building during load in. Hand carts only.***

C. PAYMENT: Booth space may be reserved upon receipt of this contract along with full payment. All payments received by July 1, 2013, will ensure that your company's name will appear in the conference program.
MAKE CHECK PAYABLE TO CAREERTECH. No refunds after July 1, 2013.

I acknowledge the above conditions. Signed ________________________________

D. PLEASE TYPE OR PRINT the following information for the program listing:

Firm Name ________________________________ Phone (_______)____________________

Web-Site Address ____________________________ E-Mail Address ____________________________

Address ____________________________ City ____________________ State ______ ZIP ___________

Company Rep. ____________________________ Phone (_______)____________________________

Address ____________________________ City ____________________ State______ ZIP___________

Confirmation will be mailed to this address.

Name/Type of Product(s): ____

Booth Sign: Please print your message for the 7" x 44" booth sign (limit of 24 characters and spaces).

| __ |

E. PLEASE PRINT NAMES of people requiring name badges.

________________________________ ________________________________

________________________________ ________________________________

________________________________ ________________________________

F. RETURN CONTRACTS: The signed contract and payment must be received by July 1, 2013.
Mail to: *Finance Department*, Oklahoma Department of Career and Technology Education, 1500 West Seventh Avenue,Stillwater, OK 74074-4364. Return envelope enclosed.

Make check payable to: CareerTech

FOR OFFICE USE ONLY

data | web | sign | pkt | lunch

Check No. __________ Booth Rental __________

Date Recorded __________ Passport Booth __________

Receipt # __________ Corner Booth __________

Confirmation Mailed __________ Other __________

This confirms acceptance of the above contract and designates the following space assignment(s).

________________________________ Booth No.(s) _______________ Total Due $ __________

Conference Coordinator, ODCTE

Paid on Account $ __________

____

Date of Confirmation

Balance Due $ __________

PLEASE RETAIN THE **PINK** COPY FOR YOUR RECORDS. THE **YELLOW** COPY WILL BE RETURNED TO YOU UPON ACCEPTANCE OF YOUR CONTRACT.

Oklahoma's 46th Annual CareerTech Summer Conference

EXHIBIT SPACE CONTRACT

careertech

Please reserve space for our exhibit at Oklahoma's 46th Annual CareerTech Summer Conference at the Cox Convention Center in Oklahoma City, August 1, 2013. This contract is in force when counter signed by ODCTE representative.

COST OF STANDARD BOOTH SPACE: $545 if contract and payment **received by July 1, 2013; $645** if contract and payment **received after July 1, 2013.** ***Corner booths cost an additional $50.*** **Please call Rena at 405.743.5529** to see if corner booths are available before sending payment and contract. Standard booth is 10' x 10' with one 8' draped table, two chairs, booth sign and trash can.

A. BOOTH SELECTION

1st Choice ________ 2nd Choice ________ 3rd Choice ________ Space is confirmed after payment is received.

B. EXHIBIT HOURS: Move in Wednesday, July 31, heavy equipment 12 noon to 4 p.m.; continue move-in, 4 to 6 p.m. Exhibits are open Thursday, August 1, 8 a.m. to 3:30 p.m. Exhibits close Thursday, August 1, at 3:30 p.m. Vendors dismantle booths. ***Vehicles are not allowed in the building during load in. Hand carts only.***

C. PAYMENT: Booth space may be reserved upon receipt of this contract along with full payment. All payments received by July 1, 2012, will ensure that your company's name will appear in the conference program.
MAKE CHECK PAYABLE TO OkACTE. No refunds after July 1, 2013.

I acknowledge the above conditions. Signed ______________________________

D. PLEASE TYPE OR PRINT the following information for the program listing:

Firm Name ______________________________ Phone (_______)__________________

Web-Site Address ______________________ E-Mail Address ______________________

Address ______________________ City ______________ State ______ ZIP __________

Company Rep. ______________________ Phone (_______)__________________

Address ______________________ City ______________ State ______ ZIP __________

Confirmation will be mailed to this address.

Name/Type of Product(s): ______________________________

Booth Sign: Please print your message for the 7" x 44" booth sign (limit of 24 characters and spaces).

| _ |

E. PLEASE PRINT NAMES of people requiring name badges.

______________________ ______________________

______________________ ______________________

______________________ ______________________

F. RETURN CONTRACTS: The signed contract and payment must be received by July 1, 2013.
Mail to: *Project Management Office*, Oklahoma Department of Career and Technology Education, 1500 West Seventh Avenue,Stillwater, OK 74074-4364. Return envelope enclosed.

Make check payable to: OkACTE

FOR OFFICE USE ONLY

data | web | sign | pkt | lunch

Check No. __________
Date Recorded __________
Receipt # __________
Confirmation Mailed __________

Booth Rental __________
Passport Booth __________
Corner Booth __________
Other __________

This confirms acceptance of the above contract and designates the following space assignment(s).

______________________ Booth No.(s) ______________ Total Due $ __________
Conference Coordinator, ODCTE

Paid on Account $ __________

____
Date of Confirmation

Balance Due $ __________

PLEASE RETAIN THE **PINK** COPY FOR YOUR RECORDS. THE **YELLOW** COPY WILL BE RETURNED TO YOU UPON ACCEPTANCE OF YOUR CONTRACT.