

Oklahoma Department of Career and Technology Education | ABE Division
Adult Education and Literacy Student Enrollment Form

ADULT LEARNING CENTER							
CLASS LOCATION				TEACHER			
PROGRAM (Check one.)	<input type="checkbox"/> ABE	<input type="checkbox"/> TANF	<input type="checkbox"/> CORRECTION/ INSTITUTION	<input type="checkbox"/> FAMLIT	<input type="checkbox"/> WKPLACE	<input type="checkbox"/> DISTANCE ED	<input type="checkbox"/> OTHER
HAVE YOU ATTENDED ANOTHER ABE CLASS? (Check one.)			<input type="checkbox"/> NO	<input type="checkbox"/> YES	(IF YES, PLEASE GIVE THE LOCATION.)		
LAST NAME			FIRST NAME			MIDDLE NAME	
ADDRESS		APT. NO.	CITY/STATE			ZIP CODE	
YOUR PHONE NUMBER (primary)		YOUR PHONE NUMBER (alternate)		AGE	BIRTHDAY (MM/DD/YYYY)		
GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	DO YOU HAVE A DISABILITY? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF YES, DO YOU NEED ACCOMMODATIONS? (Please inform your teacher of any accommodation requests.)				
EMAIL ADDRESS			SOCIAL SECURITY NUMBER (XXX-XX-XXXX)				
EMERGENCY CONTACT NAME			RELATIONSHIP		PHONE NUMBER		

ETHNICITY/RACE INFORMATION (Required for enrollment)

1. ARE YOU HISPANIC/LATINO? (Choose one only.)

- No, not Hispanic/Latino
- Yes, Hispanic/Latino (A person or Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)

NOTE: The above question is about ethnicity—not race. **No matter what you selected above**, please continue to answer the following by marking one of more boxes to indicate what you consider your race to be.

2. WHAT IS YOUR RACE? (You may choose one or more of the following.)

- American Indian or Alaska Native. (A person having origins in any of the peoples of North and South America, including Central American, and who maintains a tribal affiliation or community attachment.)
- Asian. (A person having origins in any of the peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
- Black or African American. (A person having origins in any of the Black racial groups of Africa.)
- Native Hawaiian or Other Pacific Islander. (A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
- White. (A person having origins in any of the peoples of Europe, the Middle East, or North Africa.)

3. EMPLOYMENT STATUS: (Check one.)

- Employed Full-Time
- Employed Part-time
- Unemployed and looking for work
- Unavailable or not looking for work

4. DO ANY OF THE FOLLOWING APPLY TO YOU? (Check one.)

- DHS Client/Public Assistance
- Homeless
- State Corrections
- County or Community Corrections
- Living in institutional setting

5. DOES THIS PERSON HAVE BARRIERS TO EMPLOYMENT? YES NO (If YES, choose one of the options below.)

<input type="checkbox"/> Cultural barriers	<input type="checkbox"/> Disabled
<input type="checkbox"/> Displaced homemaker	<input type="checkbox"/> Economic disadvantage
<input type="checkbox"/> English language learner	<input type="checkbox"/> Ex-offender
<input type="checkbox"/> Exhausting TANF with two years	<input type="checkbox"/> Foster care youth
<input type="checkbox"/> Homeless	<input type="checkbox"/> Long-term unemployment
<input type="checkbox"/> Low literacy levels	<input type="checkbox"/> Migrant farmworker
<input type="checkbox"/> Seasonal farmworker	<input type="checkbox"/> Single parent or guardian

*****CONTINUED ON BACK*****

6. HIGHEST DEGREE OR LEVEL OF SCHOOL COMPLETED—REQUIRED FOR ENROLLMENT

Check **one** only (highest level completed) **and** whether it was U.S. based or Non-U.S. based schooling

- | | | |
|---|-------------------------------------|---|
| <input type="checkbox"/> No schooling | <input type="checkbox"/> U.S.-based | <input type="checkbox"/> Non-U.S.-based |
| <input type="checkbox"/> Grades 1-5 | <input type="checkbox"/> U.S.-based | <input type="checkbox"/> Non-U.S.-based |
| <input type="checkbox"/> Grades 6-8 | <input type="checkbox"/> U.S.-based | <input type="checkbox"/> Non-U.S.-based |
| <input type="checkbox"/> Grades 9-12 (No diploma) | <input type="checkbox"/> U.S.-based | <input type="checkbox"/> Non-U.S.-based |
| <input type="checkbox"/> High school diploma or alternate credential | <input type="checkbox"/> U.S.-based | <input type="checkbox"/> Non-U.S.-based |
| <input type="checkbox"/> GED <input type="checkbox"/> TASC <input type="checkbox"/> HiSet | | |
| <input type="checkbox"/> Some college, no degree | <input type="checkbox"/> U.S.-based | <input type="checkbox"/> Non-U.S.-based |
| <input type="checkbox"/> College or professional degree | <input type="checkbox"/> U.S.-based | <input type="checkbox"/> Non-U.S.-based |
| <input type="checkbox"/> Unknown | | |

I authorize the Oklahoma Department of Career and Technology Education to release my social security number, assessment results, HSE (High School Equivalency) Testing Scores or other collected data for education and employment research and/or reporting purposes as long as my identity is never revealed.

STUDENT'S SIGNATURE _____

TODAY'S DATE _____

THE INFORMATION BELOW IS FOR PROGRAM USE ONLY

Student Pre-Assessment Information

Assessment Administered (Please check one.)	<input type="checkbox"/> TABE		<input type="checkbox"/> CASAS	
	Form	Level	Form/Series	Level

Assessment Date (MM/DD/YYYY)	Administered by (Please print.)
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(Enter Below the Applicable Scale Score(s) and Educational Functioning Level (EFL) for the Administered Assessment.)

SUBJECT AREA	SCALE SCORE	EDUCATIONAL FUNCTIONING LEVEL
TABE Reading		
TABE Total Math		
TABE Language		
CASAS Reading Goals (forms 901-908)		
CASAS Reading for Information		
CASAS Applied Mathematics		

TABE 11 AND 12 SCALE SCORE RANGES FOR NRS EDUCATIONAL FUNCTIONING LEVELS (EFL)

EFL	READING	MATH	LANGUAGE
Beginning Literacy	300-441	300-448	300-457
Beginning	442-500	449-495	458-510
Low Intermediate	501-535	496-536	511-546
High Intermediate	536-575	537-595	547-583
Low Adult Secondary	576-616	596-656	584-630
High Adult Secondary	617-800	657-800	631-800

CASAS SCALE SCORE RANGES FOR NRS EDUCATION FUNCTIONING LEVELS (EFL)

EFL	READING	MATH	READING GOALS (forms 901-908)
Beginning Literacy	200 and below	200 and below	203 and below
Beginning	201-210	201-210	204 – 216
Low Intermediate	211-220	211-220	217-227
High Intermediate	221-235	221-235	228-238
Low Adult Secondary	236-245	236-245	239-248
High Adult Secondary	246 and above	246 and above	249 and above

I verify the following: (To be completed by teacher, program director, test administrator, data entry, or other program designee.)

- Assessment score documentation for the above student scores is on file and available for verification.
- Student progress will be tracked in the subject area with the lowest scale score.
 YES (Skip #3 and sign.) NO (Answer #3 and sign.)
- The subject area to be tracked for progress is _____. Documentation validating the reasons for not tracking the lowest subject area score is on file and available for review.

SIGNATURE _____ **POSITION** _____ **DATE** _____