

**Adult Education and Family Literacy OCAS-CTIMS**

<b>Project Codes:</b>
Project 731 - Adult Basic Education
Project 732 - English Language/Civics
Project 733 - Adult Educ Services to Corrections
<b>Project 319 - Adult Educ State and Local Matching Funds</b>

<b>Program/Function</b>
<b>511-ABE Implementation Function</b>
1000-Instruction
2120-Guidance Services
2212-Instruction and Curriculum Development Services
2240-Academic Student Assessment
* 2560-Information Services
<b>** 519-ABE Administrative Function</b>
2213-Instructional Staff Training Services
2220-Library/Media Services
2240-Academic Student Assessment
2330-State and Federal Relations Services
2560-Information Services
2580-Administrative Technology Services
2620-Operation of Buildings Services
2660-Security Services
2670-Safety
* 2720-Vehicle Operation Services
5400-Indirect Cost Federal Entitlement Programs

\*\*\*Only for 970

<b>Object Codes:</b>
100-Salaries
200-Benefits
300-Contracted Services
400-Purchased Property Services
500-Other Purchased Services
599-Other Purchase Services (one-stop fee amts)
600-Supplies
700-Property
* 730-Equipment and Capital Expenditures
810-Dues and Fees
860-Staff Registration and Tuition
970-Intrafund Transfers

\*For FY19 - Sites should not plan to provide Information Services or Transportation unless pre-approved under new stricter guidelines. Equipment expenditures require pre-approval.

\*\*The combined total of all categories in this area area limited to 5% of actual expenditures.

\*\*\*Locals may use lesser of our 8% restricted IDC rate or their approved, negotiated rate. All regulations regarding IDC must be strictly followed.

NOTE: The above Oklahoma Cost Accounting System (OCAS) codes are possible funding categories. Sites are responsible for assuring allowability and allocability of goods and services charged based on the law and intended of the use of funds. Additionally, sites must make accurate determination between "Implementation" and "Administrative" expenditures.

Full descriptions of the OCAS is available on the website for the Oklahoma State Department of Education.

Project 319 budget and Local budget is sent directly to ABE division (CTIMS is not utilized). Send to lana.knott@careertech.ok.gov