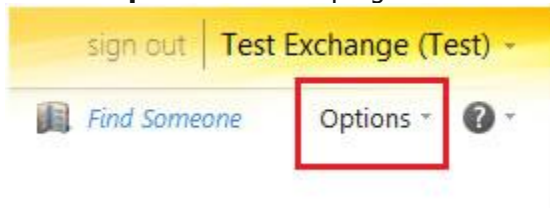
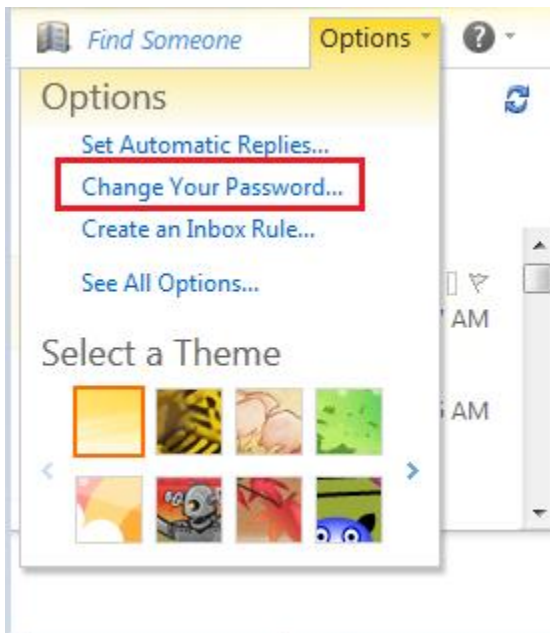


## Changing your Microsoft Outlook Web App Password

1. Log into the Outlook Web App.
2. Choose **"Options"** in the top right corner.



3. Choose **"Change Your Password."**



4. Follow the instructions on the change password page and choose **"Save."**

### Change Password

Enter your current password, type a new password, and then type it again to confirm it.

After saving, you might need to re-enter your user name and password and sign in again. You'll be notified when your password has been changed successfully.

Domain\user name: AGENCY\Employee Number

Current password:

New password:

Confirm new password: