

**TITLE 780. OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY
EDUCATION
CHAPTER 25. BUSINESS AND INDUSTRY SERVICES**

COMMENT PERIOD:

Written comments on the proposed rule(s) will be accepted from February 16, 2021 until 4:30 p.m. March 22, 2021. During the open public comment period, written comments in electronic form will be accepted during the open public comment period via email at angela.jones@careertech.ok.gov. Written comments may also be hand delivered to the agency during regular business hours or via regular mail to the individual at the address shown below under “Contact Person.”

PUBLIC HEARING:

A public hearing will be held at 10:00 a.m., Thursday, March 25, 2021, 1500 W. Seventh Avenue, Stillwater, Oklahoma 74074-4398. Persons wishing to speak must sign in at the door of the State Board meeting prior to the start of the hearing. Time limitations may be imposed on oral presentations to ensure that all persons who desire to make oral comments will have an opportunity to do so.

REQUESTS FOR COMMENTS FROM BUSINESS ENTITIES:

N/A

COPIES OF PROPOSED RULES:

Copies will be on file for public viewing beginning February 17, 2021, at the Oklahoma Department of Career and Technology Education, 1500 W. Seventh Avenue, Stillwater, Oklahoma 74074-4398 or view online at www.okcareertech.org/About/State-Agency/Proposed-Rule-Amendments

RULE IMPACT STATEMENT:

A Rule Impact Statement will be prepared as required by law, and will be available beginning February 17, 2021, at the Oklahoma Department of Career and Technology Education, 1500 W. Seventh Avenue, Stillwater, Oklahoma 74074-4398 or view online at www.okcareertech.org/About/State-Agency/Proposed-Rule-Amendments

CONTACT PERSON:

Angela Jones, Assistant to the State Director, 405-743-5445, at the Oklahoma Department of Career and Technology Education, 1500 W. Seventh Avenue, Stillwater, Oklahoma 74074-4398.

Oklahoma Department of Career and Technology Education
Title 780 Oklahoma Administrative Code

CHAPTER 25. BUSINESS AND INDUSTRY SERVICES

SUBCHAPTER 9. MUNICIPAL CLERKS AND TREASURERS TRAINING

780:25-9-1. Responsibilities; public access

(a) **Responsibilities.** The ~~Department Municipal Clerks and Treasurers Training Division of the Department,~~ in cooperation with the Advisory Committee created by 11 O.S. ~~2011 Supp. 1986,~~ §52-103, shall be responsible for the following activities:

- (1) Conducting training programs to increase the efficiency of municipal clerks, treasurers, and finance officers in the state of Oklahoma; and,
- (2) Maintaining attendance and financial records for all municipal clerks, treasurers, and finance officers who attend training sessions as required by law.

(b) **Public access.** The ~~Department Municipal Clerks and Treasurers Training~~ Division shall comply with the State Open Records Act by allowing public access to all attendance records.

Rule Impact Statement Information:

1. A brief description of the purpose of the proposed rule.

The proposed amendments bring the terminology up to date.

2. A description of the classes of persons who most likely will be affected by the proposed rule, including classes that will bear the costs of the proposed rule, and any information on cost impacts received by the agency from any private or public entities.

The rule amendment will benefit persons seeking training as municipal clerks and treasurers in Oklahoma.

3. A description of the classes of persons who will benefit from the proposed rule.

The rule amendments will not benefit any one class of persons; however it will improve the agency processes for all CareerTech customers.

4. A description of the probable economic impact of the proposed rule upon affected classes of persons or political subdivisions, including a listing of all fee changes and, whenever possible, a separate justification for each fee change.

There is no economic impact on any class of persons as a result of the proposed rule amendments.

5. The probable costs and benefits to the agency and to any other agency of the implementation and enforcement of the proposed rule, the source of revenue to be used for implementation and enforcement of the proposed rule, and any anticipated effect on state revenues, including a projected net loss or gain in such revenues if it can be projected by the agency.

There is no cost to the agency or other entities as a result of the rule amendments.

6. A determination of whether implementation of the proposed rule will have an economic impact on any political subdivisions or require their cooperation in implementing or enforcing the rule.

No political subdivision will see an economic impact as a result of the proposed rule amendments.

7. A determination of whether implementation of the proposed rule may have an adverse economic effect on small business as provided by the Oklahoma Small Business Regulatory Flexibility Act.

There is no adverse economic impact on small business.

8. An explanation of the measures the agency has taken to minimize compliance costs and a determination of whether there are less costly or nonregulatory methods or less intrusive methods for achieving the purpose of the proposed rule.

The rule amendments in this Chapter are not intrusive and there are no other appropriate methods to make the needed corrections and improvements.

9. A determination of the effect of the proposed rule on the public health, safety and environment and, if the proposed rule is designed to reduce significant risks to the public health, safety and environment, an explanation of the nature of the risk and to what extent the proposed rule will reduce the risk.

The rule amendments have no effect on the public health, safety and environment.

10. A determination of any detrimental effect of the public health, safety and environment if the proposed rule is not implemented.

The rule amendments will not have a detrimental effect on the public health, safety and environment if not implemented, but agency rules would be inconsistent with state statutes.

11. The date the rule impact statement was prepared and if modified, the date modified.

This rule impact statement was prepared January 22, 2021.