

## PROCTOR SCRIPT TECHNICAL SKILLS ASSESSMENTS

You are about to take the \_\_\_\_\_ Assessment **(Insert Name of Assessment)**. This test measures the knowledge and skills of students completing this program. This test is aligned with national standards and covers information presented in your program. A score of 70% or higher indicates that you have mastered the basic knowledge and skills needed by a student interested in pursuing a career in the \_\_\_\_\_ industry **(Insert Name of Industry)**.

Although your score on the assessment is an important indicator of competency, it should be used with other tools to showcase your knowledge and skills.

This test contains multiple choice test items and is not timed. Once the test is displayed on the monitor, all items will be visible. If the window is not maximized to fill the entire screen, maximize it by clicking on the icon immediately to the left of the "X" in the upper right corner of the window. **Avoid clicking the "X" in the upper right corner. If the test window is closed, you will not be able to finish the test.**

Each question has one and only one correct answer. Use the **left** mouse button to mark the response you select, making sure the response has a dark circle within the button by the response. Items that do not have the darker circle are considered unanswered and will be counted wrong. Note that you can choose only one answer – if you mark another response, the dark circle disappears from the previous response. **Remember: Use the left mouse button to mark your response** – clicking on the right mouse button will close the testing window.

Use the scroll bar on the right side of your screen to navigate through the test items. As you scroll through test, **avoid clicking on the "X" in the upper right corner and closing the test window. You may or may not (choose appropriately for the test being given) use a calculator on the test.**

It is extremely important to be considerate of other test takers during and after completing the test. When you are finished with the test, raise your hand and I will help you submit the test for scoring. After testing is completed, you will receive a Coaching Report documenting your performance on the assessment and in each area of the standards. **<<Include information on how/when the Coaching Report will be provided to students.>>**

In addition, students who score 70% or better on the assessment will receive a certificate noting their accomplishment. **<<Include information on how/when the students will receive their certificates.>>**

Do you have any questions? Let's begin the test! Good luck!