

HCP CHEAT SHEET - BY NAME OF TEST

Certification/Licensure Area	Credentialing Agency	Min Age	Cut Score	Fee from Candidate	Documentation Required from Candidate	Retest Period	Retest Fee from candidate	# of Attempts	# Questions	Time Limit
2A Developmentally Disabled Direct Care Aide – 8602 (Nurse Aide-Newly Trained)	OSDH	16	80% Clinical	Set by School	Training Verification Form or OSDH Approval Letter Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence	3 days	Set by School	3	70	2 hours
3A Adult Day Care Aide – 8603 (Nurse Aide-Newly Trained)									55	90 min
4A Residential Care Aide – 8604 (Nurse Aide-Newly Trained)			3					55	90 min	
5A Home Health Care Aide – 8605 (Nurse Aide-Newly Trained)								70	2 hours	
7C Long-Term Care Aide – 8607 (Nurse Aide-Newly Trained)								70	2 hours	
2A Developmentally Disabled Direct Care Aide – 8602 (Nurse Aide - Previously Certified "Retest")	OSDH	16	80% Clinical	Set by School	OSDH Approval Letter Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence				70	2 hours
3A Adult Day Care Aide – 8603 (Nurse Aide - Previously Certified "Retest")									55	90 min
4A Residential Care Aide – 8604 (Nurse Aide - Previously Certified "Retest")			55						90 min	
5A Home Health Care Aide – 8605 (Nurse Aide - Previously Certified "Retest")			70						2 hours	
7C Long-Term Care Aide – 8607 (Nurse Aide - Previously Certified "Retest")			70						2 hours	
5I-Deeming - 8607-D - LTC Deeming to HHA (Nurse Aide) (LTC after 3/2012)	OSDH	16	No Testing Required	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence Current LTC Certificate	3 days	N/A	3		

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5I-Deeming - 8607-D - LTC Deeming to HHA (Nurse Aide) (LTC before 3/2012)	OSDH	16	80% Clinical	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence Current LTC Certificate	3 days	Set by School	3		
6A Certified Medication Aide - 8606 - Newly Trained	OSDH	18	70% Written	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence Current LTC, HHA, DDDCA Certificate	3 days	Set by School	3	65	2 hours
6A Certified Medication Aide - 8606 - Previously Certified ("Retest")	OSDH	18	70% Written	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence Current LTC, HHA, DDDCA Certificate				65	2 hours
6I Advanced CMA - Insulin Administration – 8626	OSDH	18	80% Written	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Current LTC, HHA, DDDCA Certificate Current CMA Certificate	3 days	Set by School	3	60	1.5 hours
8A Medical Micropigmentologist – 8629	OSDH	18	70% Written	\$200	Authorization Letter from OSDH (Emailed) Current, valid US photo ID	7 days	\$75	3	65	None
8F Tattoo or Body Piercing Artist – 8623	OSDH	18	70% Written	\$200	Authorization Letter from OSDH (Emailed) Current, valid US photo ID	7 days	\$75	3	75	None
8610 Emergency Medical Responder	OSDH	18	70% Written	\$35	Training Verification Form Current, valid US photo ID	3 days	\$35	3	85	None
9C Home Health Administrator – 8004 (OCHAPA)	OSDH		70% Written	\$100	Training Completion Certificate, OR Provisional Certificate issued by OSDH, OR Authorization Letter from OSDH (Emailed) Current, valid US photo ID	3 days	\$100	3	70	90 min
10A Advanced Unlicensed Assistant – 8627	OK Board of Nursing	18	80% Clinical 70% Written	\$150	Approval Letter from OK Board of Nursing Current, valid US photo ID	Must reapply	\$75		50	90 min

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Aboveground Storage Tank – 2405 (Petroleum Storage)	OK Corp Comm		80% Written	\$100	Authorization Letter from OK Corporation Commission Current, valid US photo ID	Must reapply	\$100		100	90 min
Alternative Fuels Technician - LPG – 2222 (Alt Fuels)	OK DOL		80% Written	\$50	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct	30 days	\$50	No limit	70	2 hours
Alternative Fuels Technician - CNG-NGV – 2223 (Alt Fuels)	OK DOL		80% Written	\$50	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct	30 days	\$50	No limit	75	2 hours
Burglar Commercial Fire Alarm Salesperson – 4021 (Alarm)	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	40	75 min
Burglar Commercial Fire Alarm Technician – 4011 (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	70	2 hours
Burglar Residential Fire Alarm Salesperson – 4022 (Alarm)	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	40	75 min
Burglar Residential Fire Alarm Technician – 4010 (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	70	120 min
Burglar Residential Fire Alarm Salesperson – 4022 (Alarm)	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	40	75 min
Burglar Residential Fire Alarm Technician – 4010 (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	70	2 hours
Closed Circuit Television Salesperson – 4013 (Alarm)	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	35	60 min
Closed Circuit Television Technician – 4020 (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	70	2 hours
CNG Compressor Operator Level 1 – 2224 (Alt Fuels)	OK DOL		80% Written	\$50	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct	30 days	\$50	No limit	75	2 hours
CNG Compressor Operator Level 2 – 2225 (Alt Fuels)	OK DOL		80% Written	\$50	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct	30 days	\$50	No limit	75	2 hours
Electronic Access Control Salesperson – 4023 (Alarm)	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	30	60 min
Electronic Access Control Technician – 4012 (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	70	2 hours

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Engineered Fire Suppression System - Designer - 9913 (Fire Extinguisher)	OSFM		70% Written	\$65	Current, valid US photo ID		\$65	No limit	45	60 min
Engineered Fire Suppression System - Qualified Agent - 9914 (Fire Extinguisher)	OSFM		70% Written	\$65	Current, valid US photo ID		\$65	No limit	60	90 min
Engineered Fire Suppression System - Sales - 9912 (Fire Extinguisher)	OSFM		70% Written	\$45	Current, valid US photo ID		\$45	No limit	35	60 min
Engineered Fire Suppression System - Technician - 9912 (Fire Extinguisher)	OSFM		70% Written	\$65	Current, valid US photo ID		\$65	No limit	40	60 min
Environmental Consultant – 2404 (Petroleum Storage)	OK Corp Comm		80% Written	\$100	Authorization Letter from OK Corporation Commission Current, valid US photo ID	Must reapply	\$100		100	2 hours
Firefighter I – 5251	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			100	2 hours
Firefighter II – 5253	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			100	2 hours
Firefighter Instructor I – 9908	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			50	1 hour
Firefighter Instructor II – 9909	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			50	1 hour
Fire Sprinkler Inspector – 4018 (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	115	2.5 hours
Fire Sprinkler - Planning and Design – 4019 (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	65	90 min
Fire Sprinkler Technician – 4016	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	85	2.5 hours
HazMat Awareness – 5252	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			50	1 hour
Hearing Aid Fitter-Dealer – 9904	OSDH		70% Written		Authorization Letter from OSDH (Emailed) Current, valid US photo ID	Must reapply			105	2 hours

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Licensed Marriage & Family Therapist (OLMFTE) – 9901	OK BBL		80% Written	\$45	Authorization Letter from OK BBL (emailed) Current, valid US photo ID	3 days	\$45		50	60 min
Licensed Professional Counselor (OLERE) – 9902	OK BBL		80% Written	\$45	Authorization Letter from OK BBL (emailed) Current, valid US photo ID	3 days	\$45		40	60 min
Locksmith Salesperson – 4025	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	30	60 min
Locksmith Technician – 4015 (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$60	No limit	70	2 hours
Manager - Alarm Locksmith Fire Sprinkler – 4017	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	55	90 min
Nurse Call Salesperson – 4024 (Alarm)	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	30	60 min
Nurse Call Technician – 4014 (Alarm)	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card Acknowledgement of Consequences of Inappropriate Conduct		\$45	No limit	60	90 min
ODMHSAS Case Management - Exam 1 – 9905	ODMHSAS		70% Written	\$45	Authorization letter from ODMHSAS Photo ID matching ID number on letter	7 days	\$45	No limit	40	None
ODMHSAS Combo Case Management - Exam 2 – 9906	ODMHSAS		70% Written	\$45	Authorization letter from ODMHSAS Photo ID matching ID number on letter	7 days	\$45	No limit	60	None
ODMHSAS Case Management - Rehab Exam 3 – 9907	ODMHSAS		70% Written	\$45	Authorization letter from ODMHSAS Photo ID matching ID number on letter	7 days	\$45	No limit	40	None
ODCTE EMS Competency Assessments (Practice Test-EMR)	ODCTE		70% Written		Current, valid US photo ID	3 days		3	See Study Guide	None
Oklahoma POSSE - 9911B	CLEET	21	70% Written	\$35	Current, valid US photo ID	3 days	\$35	3	70	95 min
Outdoor Fireworks Display Operator - 9915	OSFM		70% Written	\$25	Current, valid US photo ID	See info	\$15	No limit	50	75 min
Phase I and II - Unarmed Security Guard – 5101 (Private Security)	CLEET	18	70% Written	\$35	Certificate of Training Completion Current, valid US photo ID	3 days	\$35	3	50	75 min
Phase III - Private Investigator – 5102 (Private Security)	CLEET	18	70% Written	\$35	Certificate of Training Completion Current, valid US photo ID	3 days	\$35	3	50	75 min
Phase IV - Armed Security Guard – 5153 (Private Security)	CLEET	21	70% Written	\$35	Certificate of Training Completion Current, valid US photo ID	3 days	\$35	3	50	75 min
Phase V - Bail Enforcer – 5154 (Private Security)	CLEET	21	70% Written	\$50	Certification of Training Completion Current, valid US photo ID	3 days	\$25	3	50	1 hour

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Portable Fire Extinguisher - Qualified Agent - 9914 (Fire Extinguisher)	OSFM		70% Written	\$65	Current, valid US photo ID		\$65	No limit	70	90 min
Portable Fire Extinguisher - Sales - 9912	OSFM		70% Written	\$45	Current, valid US photo ID		\$45	No limit	60	90 min
Portable Fire Extinguisher - Technician - 9912 (Fire Extinguisher)	OSFM		70% Written	\$65	Current, valid US photo ID		\$65	No limit	60	90 min
Pre-Engineer Fire Suppress System - Qualified Agent - 9914 (Fire Extinguisher)	OSFM		70% Written	\$65	Current, valid US photo ID		\$65	No limit	70	90 min
Pre-Engineer Fire Suppress System - Sales - 9912 (Fire Extinguisher)	OSFM		70% Written	\$45	Current, valid US photo ID		\$45	No limit	50	90 min
Pre-Engineer Fire Suppress System - Technician - 9912 (Fire Extinguisher)	OSFM		70% Written	\$65	Current, valid US photo ID		\$65	No limit	60	90 min
Sanitarian Environmental Specialist – 9903	OSDH		60% Written		Authorization Letter from OSDH (Emailed) Current, valid US photo ID	Must reapply			97	2 hours
Supportive Home Assistant – 8652	OSDH	16	80% Clinical 70% Written	Set by School	Training Verification Form Current, valid US photo ID	3 days	Set by School	3	50	1.5 hours
Underground Storage Tank Installation – 2406 (Petroleum Storage)	OK Corp Comm		80% Written	\$100	Authorization Letter from OK Corporation Commission Current, valid US photo ID	Must reapply	\$100		100	2 hours
Underground Storage Tank Removal – 2407 (Petroleum Storage)	OK Corp Comm		80% Written	\$100	Authorization Letter from OK Corporation Commission Current, valid US photo ID	Must reapply	\$100		50	90 min