

HCP CHEAT SHEET - BY NAME OF AGENCY

Certification/Licensure Area	Credentialing Agency	Min Age	Cut Score	Fee from Candidate	Documentation Required from Candidate	Retest Period	Retest Fee from candidate	# of Attempts	# Questions	Time Limit
Oklahoma POSSE	CLEET/OHP	21	70% Written	\$45	Current, valid US photo ID		\$45	3	70	95 min
Private Security - Phase 1/2 & Phase 3	CLEET	18	70% Written	\$40	Certificate of Training Completion Current, valid US photo ID	3 days	\$40	3	50	75 min
Private Security - Phase 4	CLEET	21	70% Written	\$40	Certificate of Training Completion Current, valid US photo ID	3 days	\$40	3	50	75 min
Bail Enforcer - Phase 5	CLEET	21	70% Written	\$50	Certification of Training Completion Current, valid US photo ID	3 days	\$25	3	50	1 hour
Licensed Marriage & Family Therapist	OK BBL		80% Written	\$45	Authorization Letter from OK BBL (emailed) Current, valid US photo ID	3 days	\$45		50	60 min
Licensed Professional Counselor	OK BBL		80% Written	\$45	Authorization Letter from OK BBL (emailed) Current, valid US photo ID	3 days	\$45		40	60 min
Advanced Unlicensed Assistant	OK Board of Nursing	18	80% Clinical 70% Written	\$150	Approval Letter from OK Board of Nursing Current, valid US photo ID	Must reapply	\$75		50	90 min
Petroleum Storage - EC, AST, UST	OK Corp Comm		80% Written	\$100	Authorization Letter from OK Corporation Commission Current, valid US photo ID	Must reapply	\$100		100	90 min
Petroleum Storage - USR	OK Corp Comm		80% Written	\$100	Authorization Letter from OK Corporation Commission Current, valid US photo ID	Must reapply	\$100		50	90 min
ODCTE EMS Competency Assessments	ODCTE		70% Written		Current, valid US photo ID	3 days		3	See Study Guide	None
Emergency Medical Responder	OSDH	18	70% Written	\$35	Training Verification Form Current, valid US photo ID	3 days	\$35	3	85	None
Advanced CMA - Insulin Administration	OSDH	18	80% Written	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Current LTC, HHA, DDDCA Certificate Current CMA Certificate	3 days	Set by School	3	60	1.5 hours
Hearing Aid Fitter/Dealer	OSDH		70% Written		Authorization Letter from OSDH (Emailed) Current, valid US photo ID	Must reapply			105	2 hours
Medical Micropigmentologist	OSDH	18	70% Written	\$200	Authorization Letter from OSDH (Emailed) Current, valid US photo ID	7 days	\$75	3	65	None

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Medication Aide - Newly Trained	OSDH	18	70% Written	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence Current LTC, HHA, DDDCA Certificate	3 days	Set by School	3	65	2 hours
Medication Aide - Previously Certified ("Retest")	OSDH	18	70% Written	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence Current LTC, HHA, DDDCA Certificate				65	2 hours
Nurse Aide - Newly Trained	OSDH	16	80% Clinical	Set by School	Training Verification Form or OSDH Approval Letter Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence	3 days	Set by School	3	75 LTC	1 hour
			70% Written						70 DDCA	2 hours
								3	70 HHA	1.5 hours
Nurse Aide - Previously Certified ("Retest")	OSDH	16	80% Clinical	Set by School	OSDH Approval Letter Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence				75 LTC	1 hour
			70% Written						70 DDCA/HHA	2 hours
									55 ADC, RC	1.5 hours
Nurse Aide - LTC Deeming to HHA (LTC after 3/2012)	OSDH	16	No Testing Required	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence Current LTC Certificate	3 days	N/A	3		
Nurse Aide - LTC Deeming to HHA (LTC before 3/2012)	OSDH	16	80% Clinical	Set by School	Training Verification Form Current, valid US photo ID Original proof of SSN Affidavit of Lawful Presence Current LTC Certificate	3 days	Set by School	3		
Oklahoma Home Care Administrator	OSDH		70% Written	\$100	Training Completion Certificate, OR Provisional Certificate issued by OSDH, OR Authorization Letter from OSDH (Emailed) Current, valid US photo ID	3 days	\$100	3	70	90 min
Sanitarian/Environmental Specialist	OSDH		60% Written		Authorization Letter from OSDH (Emailed) Current, valid US photo ID	Must reapply			97	2 hours

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Supportive Home Assistant	OSDH	16	80% Clinical 70% Written	Set by School	Training Verification Form Current, valid US photo ID	3 days	Set by School	3	50	1.5 hours
Tattoo	OSDH	18	70% Written	\$200	Authorization Letter from OSDH (Emailed) Current, valid US photo ID	7 days	\$75	3	75	None
ODMHSAS Case Management	ODMHSAS		70% Written	\$45	Authorization email from ODMHSAS (Emailed) Photo ID matching ID number in email		\$45	No limit	40 CM1, CM3 60 CM2	None
Salesperson (Residential & Commercial Only), Nurse Call Tech, Alarm Manager	OK DOL		70% Written	\$45	Current, state-issued DL or State of OK ID card		\$45	No limit	Varies by license area - See Study Guide	
Alarm Technician (all areas EXCEPT Nurse Call)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card		\$60	No limit	Varies by license area - - See Study Guide	
Fire Sprinkler Plan & Design (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card		\$60	No limit	65	90 min
Fire Sprinkler Inspector (Alarm)	OK DOL		70% Written	\$60	Current, state-issued DL or State of OK ID card		\$60	No limit	115	2.5 hours
Alternative Fuels - All areas	OK DOL		80% Written	\$50	Current, state-issued DL or State of OK ID card	30 days	\$50	No limit	75	2 hours
Fire Extinguisher - All areas	OSFM		70% Written	\$45 Sales; \$65 others	Current, valid US photo ID	See info	\$45 Sales; \$65 others	No limit	Varies by license area - See Supplement	
Outdoor Firework Display Operator	OSFM		70% Written	\$25	Current, valid US photo ID	See info	\$15	No limit	50	75 min
Firefighter 1	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			100	2 hours
Firefighter 2	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			100	2 hours
Firefighter 1 Instructor	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			50	1 hour
Firefighter 2 Instructor	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			50	1 hour
HazMat Awareness	OSU-FST		70% Written		Authorization Letter from OSU-FST Current, valid US photo ID	Must reapply			50	1 hour
Veterinary Assistant	OVMA		68% Written		Authorization Email from OVMA Current, valid US photo ID	Must reapply		1	55	90 min
Class D Driver License	DPS	15 1/2	75% Written		Current, valid US photo ID or Birth Certificate			1/day	20	
Motorcycle License		14								