Skills for Success

This activity will help the students recognize skills they have and the skills that are needed for success in the workplace.

Grade Level
Middle Grades

Related Subject
Language Arts

Concept
Self-evaluation

Related Occupations
All occupations

Type of Activity
Individual

National Career Development Guidelines
Master academic, occupational, and general employability skills in order to obtain, create, maintain, and/or advance your employment. (CM 4)

Materials/Supplies
Paper, pen/ pencil

Activity
• Discuss the personal skills needed in any employment field.
• Have the students write a sentence or two about how they feel about themselves concerning the following skills:
  Works well with others (teamwork)
  Works well in groups (interaction)
  Cares about people (interpersonal)
  Dresses neatly (self-image)
  Follows directions (cooperative)
  On time for school (punctual)
  Keeps room in order (organized)
• Explain to the students that these are skills they have now or can develop that will make them marketable for jobs.
• Ask the students to discuss how they feel about these characteristics. Examples include: Are they necessary? Could they improve any of them? How could they improve them?
• Have them discuss other characteristics necessary for work.

Evaluation
Students will be evaluated on their written evaluations of skills and participation in class discussion.

Oklahoma Department of CareerTech