

**OKLAHOMA IS MAKING SURE OUR
STUDENTS ARE FUTURE READY.**



**Postsecondary
Opportunities
Guidance- SY2021**



**OKLAHOMA
Education**

Table of Contents

- Why Postsecondary Opportunities** **4**
- Individual Career Academic Plan (ICAP) **4**
- Postsecondary Opportunity Indicator **5**
- How data feeds into the Postsecondary Indicator** **6**
- Reporting Requirements for Postsecondary Opportunities Report in the Wave **6**
- College Prep Coursework (AP/IB)** **7**
- Internships **8**
- Dual (Concurrent) Enrollment **9**
- CareerTech **10**

Why Postsecondary Opportunities

In Oklahoma, we want all students to be successful after high school whether. Success means students can get a good job that matches their passions and interests whether they pursue a technical field, college or military service. Postsecondary opportunities provide access to coursework and experiences that align to a student’s career goals defined in their Individual Career and Academic Plan (ICAP). An ICAP gives students a personalized roadmap to use when navigating college or career plans after high school – one that ensures they are ready for their next steps and excited about the future. During the Individual Career and Academic Planning (ICAP) process, students discover the pathways that fit their unique talents and learn what academic preparation and experiences will prepare them for in-demand careers, some of which may not exist when they graduate from high school. An ICAP has a strong, intentional connection with readiness for career and college.

Individual Career Academic Plan (ICAP)

The ICAP Process Includes



Self-Awareness



Exploration



Preparation



Action

An ICAP – equips students with the awareness, knowledge, and skills to create their own individualized, meaningful exploration of college and career opportunities. The ICAP – developed with collaboration among students, family and educators, leads to a meaningful plan that charts the progress needed to prepare students for college, career and life.

A student’s ICAP includes:

- Career and college interest surveys
- Written postsecondary and workforce goals that reflect progress toward these goals
- Scores on assessments (required state and federal assessments and college- and career readiness assessments)
- Experience in service learning and/or work environments including apprenticeships, internships, mentorships, job shadowing and others
- Intentional sequence of courses that reflect progress toward the postsecondary goal (this may include identified career pathways or career endorsements)
- Academic progress

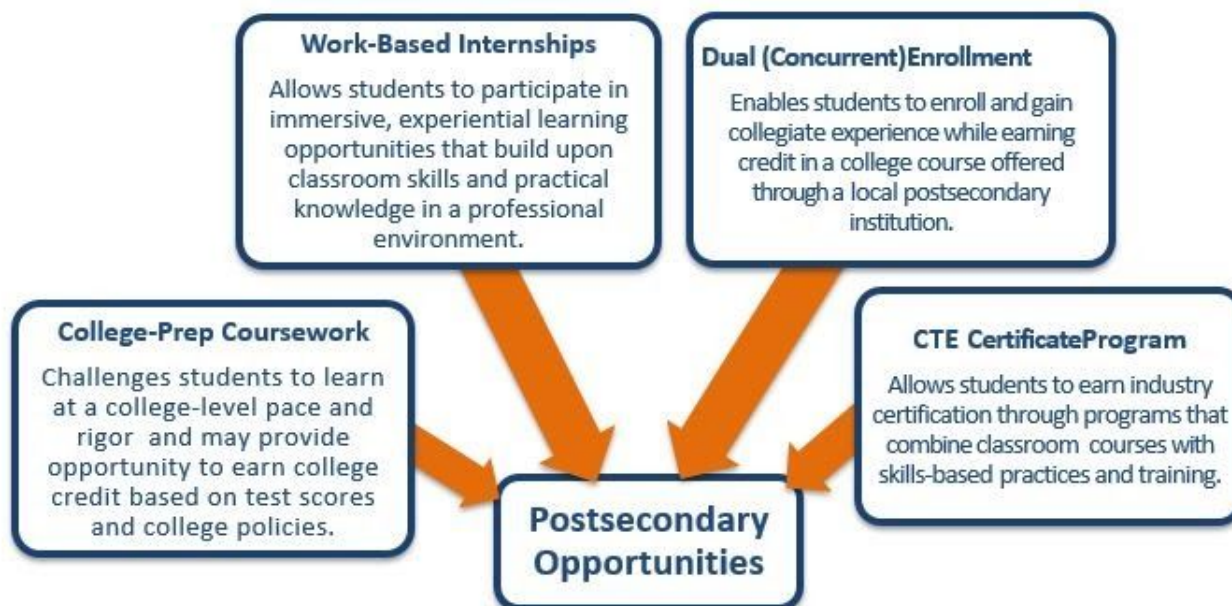


For more information on Individual Career and Academic Plans, please visit:
<https://www.okedge.com/educators/implementing-the-icap/>

Postsecondary Opportunity Indicator



Aligned with ICAP, the postsecondary opportunity indicator measured in the Oklahoma School Report Card rewards schools for providing access to opportunities that prepare students for life after high school. Acknowledging that students have different, individualized goals, multiple college- and career-readiness choices are included to empower districts to highlight local approaches that support their students' academic and career goals. Approved options include:



Points earned under the Postsecondary Opportunities indicator are based on the percentage of high school juniors and seniors successfully participating in at least one of the approved options. Schools receive a point when their 11th and 12th grade Full Academic Year (FAY) students **complete and pass at least one approved postsecondary opportunity by earning a D or higher**. For students participating in multiple opportunities – for example, a student enrolled in an approved CareerTech course that leads to industry certification and an Advanced Placement course – one point will be earned.

A student is considered Full Academic Year (FAY) for the Postsecondary Opportunities Indicator if he or she enrolled within the first 20 instructional days of the school year and does not have a **gap of 10 or more consecutive instructional days of enrollment** prior to the end of the school year as set by the district calendar.

The following pages detail how data feeds into the Postsecondary Indicator, reporting requirements and course codes for each Postsecondary Opportunity (PO) option to be eligible for credit in the Oklahoma School Report Card.

How data feeds into the Postsecondary Indicator



- A site's local **Student Information System (SIS)** feeds data to the **Accountability PS Coursework Report** through state certification in the **Wave**.
- The **Accountability PS Coursework Report** accessed through Single Sign-On provides real-time data and allows sites to monitor their data throughout the year to
 - check data from local SIS feeding into the Wave and **Accountability PS Coursework Report**,
 - correct data in local Student information system, and
 - confirm that data corrected in the local SIS is displaying correctly in **Accountability Coursework Report** after 24 hours
- The **Accountability PS Coursework Report** is used for the **Postsecondary Opportunity Indicator** at the end of year.

Reporting Requirements for Postsecondary Opportunities Report in the Wave

The school reports postsecondary opportunity coursework to the Wave via your local Student Information System (SIS). The report must have the following:

- Course Code and Title (from approved list for each type as shown in this guidance)
- Local Course Description
- Instructional level
 - **0575**- College Prep (Advanced Coursework)
 - **0579**- Career Tech Courses leading to Certification (**beginning SY 2020/21**)
 - **0576**- Dual (Concurrent) Courses (College Level)
 - **0571**- Internships (General)
- Term Span Code (Quarters, Semesters, Trimesters, Full Year, etc.)
- Length of Course (calculated by the Wave based on your term span code and/or instructional level)
 - The calculations are as followed; courses with:
 - Term Span code equal to 0827 (Full Year)
 - Term Span code equal to 0828 (Semester)
 - Term Span code equal to 0829 (Trimester)
 - Term Span code equal to 0830 (Quarter)
 - **Dual/Concurrent enrollment College courses (0576)** will always be one semester and we will expect ' one grade
 - Approved **CTE Courses (0579)** may be one or two semesters depending on the Career Tech. Number of grades should correspond to the number of semesters.
 - **Block Courses** - add the word "block" in the term for the length of course
 - **IB Courses** using the Instructional Level Code of **0574** indicates that it is a one semester course regardless of Term Span code.
- Grade(s): (T1-T4)- the number of grades expected are based on the combination of term span codes and length of course. The expectations are as follows
 - **T1**- One semester course (expect one grade)
 - **T2**- Two semester course (expect two grades)
 - **T3**- Trimester course (expect three grades)
 - **T4**- Yearlong course (expect four grades)

College Prep Coursework (AP/IB)

PO Type	Instructional Level	Term Span	# of Grades Expected
College Prep Coursework	0575 (Advanced Placement)	Varies by site	Same # as Term Span

College-Prep Coursework challenges students to learn at a college-level pace and rigor and may provide the opportunity to earn college credit based on test scores and college policies. College-prep courses that count towards credit for the Postsecondary Opportunities Indicator are shown in the table. Reminder, a student must earn a D or higher to be eligible for credit under the PO indicator.

Advanced Placement (AP) OCAS Course Codes	
<p>Please note: The College Board must approve the course (e.g., not Pre-AP'). For more information on AP visit https://sde.ok.gov/advanced-placement</p>	
2535 AP Computer Science Course A 2536 AP Computer Science Principles 2815 AP Drawing 2816 AP Art History 2838 AP Studio Art 2-D Art and Design 2839 AP Studio Art 3-D Art and Design 3055 AP Music Theory 3115 AP French Language & Culture 3125 AP German Language & Culture 3135 AP Latin 3165 AP Spanish Language & Culture 3167 AP Spanish Literature & Culture 3180 AP Japanese Language & Culture 3190 AP Chinese Language & Culture 3191 AP Italian Language/Culture 4010 AP English Lit & Comp. 4057 AP English Language & Composition 4615 AP Calculus AB 4616 AP Calculus BC 4760 AP Statistics	5035 AP Biology 5055 AP Chemistry 5121 AP Environmental Science 5215 AP Physics B 5216 AP Physics C – Mechanics 5217 AP Physics C - Electricity & Magnetism 5213 AP Physics I - Algebra Based 5214 AP Physics II - Algebra Based 5415 AP U.S. History 5525 AP Macroeconomics 5526 AP Microeconomics 5545 AP Comparative Gov. & Politics 5546 AP US Government & Politics 5645 AP Psychology 5735 AP European History 5736 AP World History 5790 AP Human Geography 5560 AP Seminar 5561 AP Research
4550 *College Career Math Ready * must be taught by an educator who has participated and completed the college and career math ready training	

IB OCAS Course Codes

Please Note—Currently, the only two schools currently certified to use the IB course codes are Classen High School of Advanced Studies in Oklahoma City and Booker T. Washington High School in Tulsa.

2428 IB Business Education	4065 IB Language Arts
2558 IB Computer Education	4820 IB Mathematical Studies
2911 IB Arts	4821 IB Mathematics Standard Level
2912 IB Arts Higher Level	4822 IB Mathematics Higher Level
3042 IB Music	4823 IB Further Mathematics Advanced Level
3043 IB Music Higher Level	5305 IB Science
3118 IB French	5036 IB Biology
3126 IB German	5053 IB Chemistry
3136 IB Latin	5218 IB Physics
3168 IB Spanish	5547 IB Social Studies
3181 IB Japanese	5565 IB Theory of Knowledge
3189 IB Chinese	5751 IB World Religion

Internships

PO Type	Instructional Level	Term Span	# of Grades Expected
<i>Internship</i>	05741 (General)	<i>1 or 2 semesters</i>	<i>minimum- One</i>

An internship (paid or unpaid) is a position for a student to work in an organization for a limited time period to gain work experience, and potentially satisfy requirements for a credential and/or course credit if enrolled in an academic institution. An internship is a component of work-based learning. Students that participate in internships can increase their professional behaviors (employability skills) and can use this experience on their resume for future employment. Current legislation provides authorization for schools to enter into an agreement with private or public organizations as outlined in 70 O.S. § 1210.528-1.2.

Guidelines for an internship course are as follows:

- Students must be juniors or seniors to participate in an internship.
- A maximum of 2 high school elective hours, of the 6 rigorous course hours required per school day, can be used for such programs. (The 2 hours include student travel to the internship site.)
 - A senior student may petition their local school board to increase to 3 hours if that fits into the student's schedule.
 - Semester Course (can be repeated for elective credit) – up to ½ credit per semester (per class - consistent with Dual enrollment)
- Districts should consider developing local policies and guidelines to govern internship programs.
 - Agreements between the school and business
 - Grading rubrics for school, student and business (e.g. attendance)
 - Feedback forms for business
 - Workplace Safety
- Teacher of Record
 - A teacher, administrator, or individual with adjunct certification may be the teacher of record.

Internships should be orchestrated and monitored at the local level. Schools should consider opportunities that align with a student’s ICAP and/or Transition Plan for students with disabilities, as well as, discussing items such as insurance and liability with potential employers.

These course codes should be used for all approved internships. Only the following internship course codes will be used for the Postsecondary Opportunities indicator in accountability. Reminder, a student must earn a D or higher to be eligible for credit under the PO indicator.

Internship Course Codes	
2790 Internship I – Juniors	8102 Business Information Technology Internship
2791 Internship II – Seniors	8468 Culinary Arts Internship
	8622 Marketing Internship

Additional information on internships can be found at:
<https://www.okedge.com/business-community/internships-externships/>

Dual (Concurrent) Enrollment

PO Type	Instructional Level	Term Span	# of Grades Expected
<i>Dual (Concurrent) Enrollment</i>	0576 (college Level)	<i>1 semester</i>	<i>One</i>

Dual (concurrent) Enrollment enables students that meet specified criteria (GPA or ACT/SAT score) to enroll in a college course offered through a local postsecondary institution.

Guidelines for dual (concurrent) enrollment:

- Dual (Concurrent) Enrollment must:
 - include opportunities for high school students to achieve college credit
 - provide collegiate experience evidenced by the rigor of the course, the qualifications of the personnel delivering the course, and the student’s readiness for college as defined by the policy of the Oklahoma State Regents of Higher Education.
- Students must have a signed statement from their high school principal or counselor stating that they are eligible to satisfy the requirements for graduations no later than spring of their senior year.
- Students cannot enroll in remedial coursework offered by colleges and universities under this program.
- Students may be able to enroll in different types of higher education institutions based on eligibility. This includes Research Universities, Regional Universities, and Community Colleges.
- Seniors who meet the eligibility requirements are entitled to receive tuition waivers for up to six hours per semester.

Dual (Concurrent) Enrollment Course Code
<p>OCAS Subject Code = most equivalent high school course subject code</p> <p>+ 0576 Instructional Level to flag as college level</p> <p>OCAS Subject Codes can be found here: https://sde.ok.gov/sites/default/files/9-12SubjectCodes-revised8-2019.pdf</p> <p>Please Note: <i>Students must successfully complete the course and earn a D or higher. AP course codes may not be used for concurrently enrolled courses. In addition, CareerTech course codes (8000 and 9000 courses) are strictly reserved for CareerTech courses. Please do not use these codes for concurrent enrollment.</i></p>

An overview of dual enrollment can be found at
https://www.okcollegestart.org/College_Planning/Prepare_for_College/concurrent_enrollment.aspx.

CareerTech

PO Type	Instructional Level	Term Span	# of Grades Expected
<i>CareerTech</i>	0579 (<i>CareerTech</i>)	<i>1 or 2 semesters</i>	<i>Same as # of Semesters</i>

Approved programs that lead to Industry Certification may also earn credit under Oklahoma's accountability system. In Oklahoma, the conveyor of these opportunities is the Oklahoma Department of Career and Technology Education (ODCTE), also known as CareerTech. While there are many programs offered by CareerTech, only those leading to an industry certification are approved for credit under the Postsecondary Opportunities Indicator. Approved courses combine classroom work with skill-based practices to train and develop students in preparation for workforce readiness. CareerTech opportunities are provided through two channels:

1. Students enroll and complete coursework through CareerTech programs at their local technology center.
2. Students enroll and complete coursework through CareerTech at their local high school (these courses may include internships):
3. Additional AP courses that students can take at the local technology center:
 - 8851 PLTW Computer Science Principles
 - 8853 PLTW Computer Science A

Reporting: Starting S.Y. 2021, students enrolled in and attending CareerTech courses at either their local high school or local technology center can be entered into the school's local SIS by using the appropriate CareerTech OCAS course codes (8000 and 9000 level) with the instructional level code of **(0579)**.

Please Note:

9000+ subject codes can only be used for courses taught at the technology centers. High Schools SHOULD NOT use 9000+ subject codes for courses offered at the high school.

8000+ subject codes should be used at the high schools for courses taught by certified Career Tech Education (CTE) teachers only. Some courses at the technology centers use 8000+ codes. High schools should transcript courses taught at the technology centers using the 8000+ or 9000+ subject codes provided by the technology centers.

Approved CareerTech OCAS course codes are shown in the table. Reminder, a student must successfully complete the course by earning a D or higher to be eligible for credit under the PO indicator.

CareerTech Coursework Approved for Postsecondary Opportunities	
<p>Agriculture: 8021 Employment in Agribusiness (Seniors only)</p> <p>Business Information Technology: 8101 Business and Computer Technology 8102 Business Information Technology Internship 8106 Career Major Capstone 8618 International Business and Marketing 8622 Marketing Internship 8628 Digital Marketing</p> <p>Family and Consumer Science: 8419 School & Community Partnership I 8420 School & Community Partnership II</p>	<p>8409 Teach Oklahoma 8446 FACS Ed Capstone</p> <p>Health Careers: 8554 Health Careers Capstone</p> <p>Pre-Engineering 8716 Engineering Design and Development</p> <p>BioMedical: 8719 Biomedical Innovation</p> <p>STEM: 8705 STEM Capstone 8851 AP Computer Science Principles (CSP) 8853 AP Computer Science A</p>
CareerTech Course Codes Leading to Certification and Approved by CareerTech for PO	
<p>9001 Agriculture Mechanics 9009 Agriculture Mechanics Specialized 9002 Equine Science 9010 Equine Science Specialized 9003 Floriculture 9011 Floriculture Specialized 9004 Horticulture 9020 Horticulture Specialized 9008 Service Careers- Horticulture 9014 Service Careers- Horticulture Specialized 9052 Finish Carpentry 9094 Finish Carpentry Specialized 9053 Carpentry 9078 Carpentry Specialized 9054- Computer Aided Drafting- Construction 9084 Computer Aided Drafting- Construction-Specialized 9056 Welding- AC 9104 Welding AC Specialized 9057 Electricity</p>	<p>9085 Electricity Specialized 9058 Electrical Trades 9086 Electrical Trades Specialized 9059 Heating, Ventilation & Air Conditioning 9080 Heating, Ventilation & Air Conditioning Specialized 9061 Heavy Equipment Operator 9089 Heavy Equipment Operator Specialized 9065 Masonry 9066 Masonry Specialized 9067 Plumbing 9095 Plumbing specialized 9069 CNC Woodworking 9090 CNC Woodworking Specialized 9071 Service Careers Maintenance 9076 Service Careers Maintenance Specialized 9074 Electronics-AC 9075 Electronics-AC Specialized 9098 Introduction to Construction</p>

Career Tech Course Codes Leading to Certification and Approved by CareerTech for PO

9099 Construction Technology Specialized	9331 Nursing Services Advanced
9107 Service Careers Carpentry	9302 Respiratory Services
9108 Service Careers Carpentry Specialized	9311 Dental Services
9127 Audio and Video Technology-AR	9312 Dental Hygiene
9168 Audio and Video Technology-AR Specialized	9314 Diagnostic Medical Sonographer
9132 Fashion and Apparel Design	9317 Emergency Medical Services
9169 Fashion and Apparel Design Specialized	9318 Paramedic
9133 Graphic Communications	9321 Health Studies
9144 Graphic Communications Specialized	9400 Health Studies Advanced
9134 Interior Design	9326 Medical Services
9170 Interior Design Specialized	9388 Medical Services Advanced
9136 Printing Technology	9323 Licensed Practical Nurse
9150 Printing Technology Specialized	9334 Pharmacy Services
9140 Web Design and Development AR	9336 Physical Therapy Assistant
9141 Web Design and Development AR Specialized	9338 Radiologic Technologist
9151 3D Gaming Design	9341 Surgical Services
9152 3D Gaming Design Specialized	9343 Surgical Technologist
9136 Printing Technology	9345 Veterinary Services
9150 Printing Technology Specialized	9346 Vision Care Services
9133 Graphic Communications	9358 Medical Imaging
9144 Graphic Communications Specialized	9381 Occupational Therapy Assistant
9130 Commercial Photography	9398 Orthotic & Prosthetics
9156 Commercial Photography Specialized	9382 Rehabilitation Services
9202 Administrative Support	9426 Culinary Arts
9226 Administrative Support Advanced	9427 Culinary Arts Specialized
9204 Court Reporting	9428 Event Planning
9223 Court Reporting Advanced	9430 Lodging
9205 Customer Service	9431 Lodging Specialized
9234 Customer Service Advanced	9446 Casino and Gaming
9206 Entrepreneurship- BA	9477 Barber
9207 Entrepreneurship- BA Advanced	9487 Barber Specialized
9210 Administrative Support Legal	9478 Cosmetology
9217 Administrative Support- Legal Advanced	9488 Cosmetology Specialized
9213 Administrative Support- Medical	9480 Early Care and Education
9218 Administrative Support_ Medical- Advanced	9489 Early Care and Education Specialized
9230 Business Information Management- Medical	9481 Esthetician
9231 Business Information Management - Medical Advanced	9490 Esthetician Specialized
9232 Business Information Management	9483 Manicurist/Nail Technology
9233 Business Information Management Advanced	9491 Manicurist/Nail Technology Specialized
9241 Teaching/Training	9526 Animation Technology
9244 Teaching/Training Specialized	9530 Cyber Security
9254 Financial Services	9531 Database Administration Development
9268 Financial Services Specialized	9537 Digital Design and Publishing
9255 Banking Services	9538 Digital Design and Publishing Specialized
9267 Banking Services Specialized	9540 Multimedia Technology
9258 Accounting	9541 Multimedia Technology Specialized
9266 Accounting Specialized	9542 Computers/Network Support
9301 Nursing Services	9547 Network Systems
	9550 Programming

Career Tech Course Codes Leading to Certification and Approved by CareerTech for PO	
9551 Programming Specialized	9870 Biomedical Science and Medicine STEM Academy Advanced
9552 Game Design/ Development	9872 Biotechnology STEM Academy'
9553 Game/Design/Development Specialized	9873 Biotechnology STEM Academy Advanced
9554 Audio and Video Technology- IT	9874 Computer Science STEM Academy
9555 Audio and Video Technology- IT Specialized	9875 Computer Science STEM Academy Advanced
9557 Web Design and Development- IT	9876 Applied Engineering Technology
9558 Web Design and Development-IT Specialized	9877 Applied Engineering Technology Specialized
9565 Computer Application Support	9901 Aerospace Technology
9629 Criminal Justice	9922 Aerospace Technology Specialized
9638 Criminal Justice Specialized	9904 Automotive Collision Repair and Refinishing
9630 Firefighter	9905 Automotive Collision Repair and Refinishing Specialized
9645 Firefighter Specialized	9906 Automotive Service Technology
9676 Foundations of Manufacturing	9907 Automotive Service Technology Specialized
9679 CNC Machining	9910 Heavy Equipment Service and Repair
9680 CNC Machining Specialized	9925 Heavy Equipment Service and Repair Specialized
9681 Computer Aided Drafting- MN	9911 Marine Repair Technology
9682 Computer Aided Drafting- MN Specialized	9926 Marine Repair Specialized
9684 Electronics- MN	9912 Medium/Heavy Diesel Service
9685 Electronics-MN Specialized	9913 Medium/Heavy Diesel Service Specialized
9697 Manual Machinist	9914 Motorcycle Technology
9698 Manual Machinist Specialized	9927 Motorcycle Technology Specialized
9702 Metal Fabrication	9916 Power Products
9714 Metal Fabrication Specialized	9929 Power Products Specialized
9707 Welding -MN	9917 Private Pilot
9708 Welding -MN Specialized	9943 Private Plot Specialized
9723 Mechatronics	9918 Service Careers Auto Care
9724 Mechatronics Specialized	9920 Truck Driver Training
9783 Marketing Communications	9935 Pipeline Technology
9784 Marketing Communications Advanced	9936 Pipeline Technology Specialized
9789 Management	9941 Automotive Refinishing Technology
9809 Management Advanced	9942 Automotive Refinishing Technology Specialized
9795 Entrepreneurship-MK	9944 Service Careers Auto Care Specialized
9802 Entrepreneurship-MK Advanced	9946 Agriculture Mechanics- TR
9852 Biomedical Science and Medicine STEM Academy	9947 Agriculture Mechanics- TR Specialized
9862 Pre-Engineering STEM Academy	

For more information on CareerTech coursework, please visit

<https://www.okcareertech.org/educators/career-and-academic-connections/academics>

For information on how Postsecondary Opportunities connect with high school requirements and transcripts, please see: <https://sde.ok.gov/achieving-classroom-excellence-resources>

For questions on Postsecondary Opportunities, please contact the Office of Accountability at accountability@sde.ok.gov or (405) 522-5169.