

Finance

Career Major Offerings:

Business Financial Management and Accounting

Oil and Gas Accounting Clerk Career Major– Removed as an offering

Sequence of Courses:

Business Financial Management and Accounting

Accounts Payable/Receivable Clerk: (Hours will remain the same)

1. Remove Administrative Technologies II – 120 Hours
2. Add Computerized Accounting Course – 120 Hours
3. Move Computerized Accounting after Accounting I Course

Specific Course Changes:

Banking & Financial Services

1. Add “or Banking Technologies” as a prerequisite
2. Add Brainbench Financial Industry Knowledge as an option for certification

Business and Personal Finance

1. Changed the prerequisite from Fundamentals of Administrative Technologies II to Fundamentals of Technology or Business and Computer Technology
2. Removed Business Math as an option for certification testing

Computerized Accounting:

1. Deleted Accounting II as a prerequisite
2. Remove the Great Plains Accounting Brainbench Certification

Financial Accounting:

1. Added CLEP: Financial Accounting test as an option for additional recommended certification test

Math of Finance

1. Changed prerequisite from Fundamentals of Administrative Technologies to Fundamentals of Technology or Business and Computer Technology
2. Remove Brainbench Math Fundamentals as an option for certification

Payroll Accounting:

1. Add ODCTE Payroll Accounting Clerk test as a certification option (release date 2011-12)
2. Added FPC Federal Payroll Certification by American Payroll Association as an Industry Alignment and National Certification Test option