

## MEMORANDUM

**TO:** K-12 School Superintendents and Teachers

**FROM:** Cori Gray, Deputy State Director  
Kim Downey, Project Assistant

**DATE:** January 19, 2021

**SUBJECT:** Request for Proposals – FY22 Lottery Grants

Attached is the “Request for Proposal” for the 2021-2022 school year utilizing available lottery funds. Please note that the deadline date for submission is **March 2, 2021**. The proposal submission template, budget template, and rubric are included as attachments.

Proposals for each program identification (PID) number must be submitted as **one** document in the following order:

- Letter of support referencing sustainability signed by the Superintendent
- Request for Proposal
- Budget Request

The award limit is \$15,000.

Please submit your proposal packet to [cslotterygrants@careertech.ok.gov](mailto:cslotterygrants@careertech.ok.gov) . You will receive a confirmation email within 24 hours once your proposal is submitted. If you do not receive a confirmation email, please contact Kim Downey at (405) 743-6831 or at [kim.downey@careertech.ok.gov](mailto:kim.downey@careertech.ok.gov).