

January 19, 2021

## MEMORANDUM

**TO:** Technology Center Superintendents

**FROM:** Justin Lockwood, Deputy State Director  
Gina Hubbard, Education Partnerships and Customized Services Manager  
Kim Downey, Project Assistant

**SUBJECT:** Request for Proposals – FY22 (2021-2022) Lottery Funds

Attached is the “Technology Center Request for Proposal” for the 2021-2022 school year utilizing available lottery funds. Please note that the deadline date for submission is **March 2, 2021**. The Technology Center Request for Proposals (RFP), Proposal Submission document, Reviewer’s Rubric, and Budget Request Form are attached.

The Letter of Support and Sustainability signed by the superintendent and on school letterhead, Proposal Submission, and Budget Request Form must be submitted as **one** document and in this particular order. If your district submits more than one proposal, please rank each one submitted – where “1” would be the superintendent’s first priority for funding.

Please do **not** combine multiple projects into one proposal.

Technology Centers may be awarded up to \$150,000 and may only receive one grant per district. Additional funds of up to \$250,000 may be awarded if the applicant also receives a separate Statewide Initiative Grant. Each district named in the Statewide Initiative Grant must submit a Letter of Support and Sustainability.

Please submit your proposals to [tcslotterygrants@careertech.ok.gov](mailto:tcslotterygrants@careertech.ok.gov). You will receive a confirmation e-mail within 24 hours once your proposal has been submitted. If you do not receive a confirmation e-mail, please contact Kim Downey at (405) 743-6831 or at [kim.downey@careertech.ok.gov](mailto:kim.downey@careertech.ok.gov).