

January 25, 2019

MEMORANDUM

TO: Technology Center Superintendents

FROM: Justin Lockwood, Deputy State Director
Gina Hubbard, Education Partnerships and Customized Services Manager
Angela Jones, Administration

SUBJECT: Request for Proposals – FY20 Lottery Funds

Attached is the “Request for Proposal” for the 2019-2020 school year utilizing available lottery funds. Please note that the deadline date for submission is **March 1, 2019**. The Tech Center Request for Proposals (RFP), Proposal Submission document, Reviewer’s Rubric, and Budget Request Form are attached.

The Letter of Support and Sustainability signed by the superintendent, Proposal, and Budget Request must be submitted as **one** document and in this particular order. If your district submits more than one proposal, please rank each one submitted – where “1” would be the superintendent’s priority for funding.

Please do **not** combine multiple projects into one proposal.

Technology Centers may be awarded up to \$150,000. A school may only receive one grant per district. Additional funds of up to \$250,000 may be awarded if the grant is a Statewide Initiative Grant. Each district named in the Statewide Initiative Grant must submit a Letter of Support and Sustainability.

Please submit your proposals to tcslotterygrants@careertech.ok.gov. You will receive a confirmation e-mail within 24 hours once your proposal has been submitted. If you do not receive a confirmation e-mail, please contact Angela Jones at (405) 743-5195 or at angela.jones@careertech.ok.gov.