

**TECHNOLOGY CENTER SCHOOL BOARD MEMBER WORKSHOP
CERTIFICATION OF COMPLETION FORM**

This workshop has been approved by the Oklahoma Department of Career and Technology Education. Please complete and sign this form for verification of attendance.

Board Member Information

New Board Member **Incumbent** **Board-Appointed**

Name: _____

Address: _____

City: _____ State: OK Zip: _____

School District: _____ County: _____

Workshop Information

Workshop Title: _____

Workshop Site: _____ City: _____ Date: _____

<i>Indicate number of hours requested next to the area of training.</i>
NEW/INCUMBENT School Board Member Training
_____ (1 hour) Public School finance and/or Career Technology finance
_____ (1 hour) Oklahoma Open Meetings/Open Records Act
_____ (1 hour) Ethics/Ethical Issues
Additional credits of your choice-excluding continuing education (CE) designated credits:
_____ New State and Federal Laws
_____ Legal Issues
_____ State Employment and Due Process
_____ Specific Instruction on Individuals with Disabilities Education Act (IDEA)
_____ Educational Issues
And/Or
_____ CONTINUING EDUCATION School Board Member Training

- I verify that I attended the entire workshop as approved for credit.
- I verify that I attended the portion of the agenda highlighted on the attached agenda.

Board Member Signature

Workshop Director or Superintendent Signature

Return to:

Jennifer Wehrenberg
Oklahoma Department of Career and Technology Education
1500 West Seventh Avenue, Stillwater, OK 74074-4364
Jennifer.wehrenberg@careertech.ok.gov

FOR OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION USE ONLY	
WORKSHOP APPROVED FOR	<input type="checkbox"/> New/Incumbent School Board Member Training <input type="checkbox"/> Continuing Education Training
_____ Jennifer Wehrenberg Leadership and Professional Development, Oklahoma Department of Career and Technology Education	