Decisions from OKHOSA POWER TEAM MEETING
September 12, 2001

The following concerns and problems were discussed after prioritization according to the occurrence of each event. 75% of schools here of all schools were represented.

1 - State Officer Selection – October 5
2 - Fall Leadership – October 9
3 - Tests – Competitive Events April
4 - Role Modeling – Fall Leadership Conference
5 - Judges – April/February
6 - Spring Leadership – April – At January Power Team
7 - Contest Guidelines – April- At January Power Team

1. State Officers Selection- Decisions

1. Pay for State President to go to NLC by giving the advisor of that student a stipend that will be determined by the State HOSA Advisor.

2. Pre-selected advisors and or state staff will enforce dress code at Spring Leadership Conference. The local advisor will have primary responsibility to enforce dress code by following the approved dress code. The dress code will be presented to members and advisors via a dress code sheet. This will begin at Spring Leadership Conference April, 2002

3. Advisors of Officers will take an active part by attending all meetings that the officer attends, including adults and high school students. The advisors of the officers that are elected in October will develop a duty task list (job duties) that will at least include serving on committees with the student, sharing responsibilities of officer management and team building activities.

4. Election of officers this fall will follow the process that was done last year. All officer candidates including president, vice-president, representatives and alumni will take the test and do the interview in order to be put on the ballot. Each candidate on the ballot will give his or her speech at the Fall Conference on October 9.

5. Amendment of the bylaws (Officer candidate selection process only) will be discussed at the next POWER Team Meeting.

6. Development of a packet for officer candidates to use in preparation of the elections will be done and made available to all advisors and students before the next election in 2003.

7. Officer Develop (Fall 2001) will include communication techniques, professional development, problem solving, team building and etc. Advisors will help in the development and management of the agenda.

2. *Fall Leadership Conference-Decision*

All of the following was accepted. See agenda for conference for times. All schools will be assigned a Group Letter according to distance and who stays overnight. So the letter A or B next to the each section below determines activities for that school

Staggered Registrations – Voting Delegate Registration (have ribbons there)
1 hour
Groups:
A: Opening
Officer (Pres.) speech (2)
40 min. Motivational Speaker
B: 7 breakouts

- Teambuilding activities – MN?
- Southwest Voting Delegates (orient) – One Voice
- Southeast Voting (Orient) – One Voice – Kiamichi
- President & Vice President
- Secretary & Treasurer (Sharon Sibert)
- Reporter & Historian (Hillary Leatherwood C/K)
- Chaplain (Gina Doyle)
- Sentinel, Parliamentarian
- Break

B: 1 Hour

- Opening
- Officer Speeches
- Motivational Speaker

A: Northwest Voting Delegate (orient) One Voice
Northeast Voting Delegate (orient) One Voice
President/Vice President
Secretary/Treasurer – Sharon Sibert
Reporter/Historian – Hillary C/K
Chaplain – Gina Doyle
Sentinel/Parliamentarian
Team building skills

No group assignments. Except voting delegates will vote at 1:00 p.m.
Suggested Sessions And Suggested Speakers (Subject To Change)
30 min x 2
1-1:30 & 1:45-2:15

- Give a speech – w/ guidelines Vic Costa
- Parliamentary Procedure – Carlotta Nowell
- Interview Skills – HR person (professional dress) Marquita
- Portfolio – Development and Examples – Ann
- Job Skill Demo – Debbie Batson & Larry
- Career Health Display – Tara Thomas & Debbie B. – Doug
- Community Service Events – How to Run – Brenda B.

- Community Awareness – Judy Farris
- Biomedical Debate – Eddie & LaDonna
- Medical Reading – Allison Shroff
- Veterinary Assisting – OSU/OKC or Margaret Sutton
- Legislative Process
- How to write a press release – Jim Killackey
- "Kick it up!" – HOSA Best Practices – Advisors Pam Lewis
- Voting for Regions, Pres & Pin Design – Shelly, FT HST
- Other suggestions: Positive Attitude in Negative Situation, "Master of Motivation",
- For Advisors – Issues in Legislation, One Voice

Suggested titles

1. Taming the Tongue – Giving the best speech
2. The King & Queens court – Parliamentary Procedure
3. To leap tall buildings and get the job – Interview Skills & Professionalism
4. Supermodel portfolios of the forest
5. Survivor – Job Skills Demo
6. Picture this – Career Health Displays
7. Save the Community – Community Service
8. This land's my land – It's my city – Community Awareness
9. Keeping the floor! – Biomedical Debate
10. Bookworms beware – Medical Reading
11. Extra-Extra-Read all about it – How to write a press release
12. The cream of the crop – HOSA best practices
13. Lap it up – Vet Assisting
14. Who wants to be a legislature? Or America the Beautiful – Legislative Process

2:30 Announcement of Winners
Video/Presentation – St. Judes, Make a Wish
Installation of Officers – Darlene

2:45 Closing time buses ready

Other Issues

Pass – **Pin design** & voting due to HOE, Sept. 28, 5 p.m. (State staff (ODCTE) will select 3 to be voted on at FLC.

Parking lots, parking fees, maps and lunch information will be provided before the conference via email.

Pass – **Dress Code for Conference**: Follow school dress code and Advisors will be the enforcer for inappropriate dress.

Pass – **T-shirts will be added as part of the registration**

Pass – **Voting delegates follow official HOSA** when voting. Can wear t-shirts at other times.

3. Tests – Competitive Events -Decisions

1. Keep each student can compete in one event in category 1-4. Everyone can compete in Category 5. Aligned with National guidelines.
2. Definition of PROGRAM will be determined at next POWER Team meeting in January.

3. Increase up competitors to 2/program in each event (2 secondary student and 2 postsecondary, this means a program could have 4 students or teams of students compete in each)
4. Develop/Revise Student Friendly "Guidelines for Chairperson"
5. Cross out tardy points. Chairperson will close door and only extenuating circumstances will be considered for admission. The State HOSA Advisor will determine extenuating circumstances. She will have to be called and a ruling determined before the student is allowed to enter.
6. Do not start event early
7. A grievance committee will deal with all protests. The process should following national guidelines with feedback giving to advisor and protestors.
8. Advisor orientation will be held to make sure students are prepared for event with supplies.
9. No event guidelines with students during orientation or event.
10. Dress Code for Spring Leadership Conference ok as stated voting delegates from last Power Team meeting.
11. State Officers only are required to wear HOSA attire except for competitions
12. No denim except opening session - $1 donation as stated in the last Dress Code decision of May
13. Substitutions in competitive events will depend on new software abilities.
14. Chairperson will sign up online to work competitive event of your choice (1st come 1st serve) Power T, go back to their schools and get names for chairpersons. Bring back at January meeting, remaining vacant positions assigned, if chair or assistant unavailable they must find replacement
15. Chairperson must be advisor or another person familiar with process (guidelines).
16. No 70% rule until tests have been revised nationally and re-evaluate. There will be the top 5 winners recognized.
17. Money will be devoted to rewriting the tests. Following the criteria of failure rate, number of competitors, and the content of the test. Profession specific assistance from the teachers recommended. Five tests will be rewritten before the spring competition.
18. Only events held at nationals will be held at state.
19. State competitions section in Outstanding HOSA chapter will be eliminated at the state level only. There is not an opportunity for student to get pictures before state.
20. Pilot two or three skill competitions to be on site and visible to all participants. The decisions as to which ones will be in January, next Power Team Meeting.
21. More transportation will be provided.
22. Activities and education sessions will be added for students to attend when not in competition.
23. A meal function will be added to the Spring Conference Agenda.

Decisions were not made about the following discussions. These will be brought before the POWER TEAM in January.

4. Role Modeling

1. Image
   a. Emphasize Learn, Grow & Become (L.G.&B. is being revised – Ruth needs suggestions, comments, etc.)
   b. Publicize HOSA activities – Newspaper, Reporters
   c. Local reporters submit monthly news from chapters to local advisor – L.A. submits to state advisor for publication in newsletter and Webpage.
   d. Continue to emphasize community service
   e. Students attend community clubs and speak on "What is HOSA".
      1. Inform organization
      2. Enable student speaking skills
      3. Resource for Judges!!

2. New Advisor Orientation
Workshop on HOSA at new teacher and/or HOSA workshop at Aug. Conf.
HOSA mentor pool
Develop HOSA info.
Network "Who ya gonna call"

Suggest:
- New advisors assigned with experienced advisors for competitions
- Advisors should be able to view a competition if they have not done before
- Judge's evaluation sheets available to teachers for use as a teaching tool

"Grand Finale"

3. Advisors Dress Code!!
4. Practice what we preach!
5. Role Modeling

- Professional attire
- No denim except Thurs. opening session $1.00
- No visible cleavage, mid-drifts, "sleeveless"
- No thongs, beach shoes, flip-flops
- No visible body piercing – Earrings okay
- No color restrictions
- Appropriate skirt length
- Tatoos –
- Pants length –

5. Judges

Orientation of Judges – esp. new judges – chair needs more info. Step by step – Allison

Call judges ahead – HOE or bring judges to HOSA w/ you to work w/ 1-2 events

Let student have rating sheet remediation & prepare for Nat'l *Have workshop for Nat'l participants – Carla and Wanda (anyone not going who wants sheets can p/o

Develop method for students to receive input with actual rating sheets (allow comments)

Getting judges (industry, counselors/support staff, retirees)