

# 2020 Fall Leadership Conference On-Line Registration Directions

**On-Line Registration Dates                      September 28- October 2, 2020**

After affiliating you and your students as HOSA members, please follow these steps to register for Fall Leadership Conference:

[www.hosa.org](http://www.hosa.org)

Click on "Login" in upper right hand corner

Enter Login (Chapter #) and Password

Click on "Login"

Under Conferences

    If you do not see 2020 OK Fall Leadership Conference, click on drop down box to the right, click on "Future"

Select 2020 OK HOSA Fall Leadership Conference

Click on "Red +" in Register Box

\*Click on "Register" next to member's name

\*Complete registration

    \*Registration Type

    \*Contact Information

    \*Options/Activities-click on "Add Options/Activities"

        T-shirt size

Save

\*Repeat these steps per conference attendee.

**After you have completed the on-line registration, click on "Reports" (in bottom left corner) for your invoice and registration summary. THIS IS THE INVOICE TO PAY FROM.....SUBMIT TO YOUR BUSINESS OFFICE.**

**Conference Registration fee of \$25 per advisor and \$10 per student member**

**Payable to**

**Oklahoma HOSA**

**1500 W. 7<sup>th</sup> Ave**

**Stillwater, OK, 74074**