

April 2, 2020

Dear EOC Tech Center Families:

Our administrators and instructional staff are working hard to develop a continuous learning plan that will help our students finish the school year strong. As you can imagine, this planning has presented its own set of trials, as most of it has occurred digitally or at a distance so we can protect ourselves just as you are at home. We will meet the challenge, as that is what we do as a Technology Center. Our students deserve a learning plan that will help them to continue to grow this spring, and we are determined to provide quality experiences to each student.

The last few weeks have made me even more proud to be the superintendent of EOC Tech Center. Our instructors have worked from home to create new lessons to help each student continue their education. Each instructor has developed great ideas and solutions to help their program excel in this time of distant learning. All of this has occurred while staff has taken the necessary precautions to prevent the spread of COVID-19. There's nothing we can't accomplish when we work together as a team.

We know you and your student have many questions about what the remainder of the school year will entail. The purpose of this letter is to share what we know and to ask for your help as we prepare for this significant transition. While this is not how we expected to end the school year, we believe our continuous learning plan will allow us to keep students on track, while also protecting what is most important – their health and well-being.

A change of this magnitude will not occur without bumps in the road; however, with your help, I am confident we can offer the best services possible for our students. There are several ways that you can help us at this time:

- **Contact Information** – If you have not received any message or communication from us, please reach out to EOC Tech. We may need to update the phone number, email or home address on file for your family. This will be important so that we can communicate often.
- **EOC Tech Students** - Each of you will be receiving individual communication from your instructor beginning the week of April 6, 2020. If you have not heard from your instructor please reach out to the EOC Tech Center main office at 405.390.9591. We are working to make sure each EOC Tech instructor has updated email addresses and phone numbers for students in their programs. If you need to update that information, please call EOC Tech Center and we will assist you.

Each instructor has reworked the program curriculum to be maximized through the distant learning process. We are asking that you continue to work hard and communicate often with your instructor as we work through the new challenges. We are providing curriculum for each student to continue their education from home. Your instructor will continue to input grades for the semester as you complete the curriculum, which will enhance your grade. All instructors will have office hours to return emails and answer your phone calls; our goal is to help you succeed.



Additionally, school administrators are available to help answer questions; Mr. Helling can be reached at 405.390.5309 or [chelling@eoctech.edu](mailto:chelling@eoctech.edu) and Mrs. Gideon can be reached at 405.390.5304 or [egideon@eoctech.edu](mailto:egideon@eoctech.edu) .

We will continue to update the latest information and changes to the schedule through our social media pages, the EOC Tech Center website, and the REMIND app.

Please remember, we are here to assist you through the distance learning process and look forward to seeing you again when we are able to return to our classrooms.

Sincerely,



Dr. Terry Underwood  
Superintendent

